

## LAC LA BICHE COUNTY POLICY

TITLE: AD HOC FUNDING	POLICY NO: CM-71-005
RESOLUTION: 10.007	EFFECTIVE DATE: JANUARY 12, 2010
LEAD ROLE: MANAGER, RECREATION/CULTURE AND FACILITIES	NEXT REVIEW DATE: MAY 27, 2011
SPECIAL NOTES/CROSS REFERENCE: PS-028	AMENDMENT DATE:

### POLICY STATEMENT:

Lac La Biche County Council believes in being responsive to community needs that require financial assistance on an occasional basis, where the requests are for a unique, promotional or commemorative nature.

### PROCEDURE:

1. Lac La Biche County shall budget an amount per year for Ad Hoc funding support.
2. Requests of a unique nature that provide promotional benefit to Lac La Biche County or commemorate important milestones shall be considered.
3. Requests may come from individuals, groups – both incorporated and unincorporated.
4. All requests up to \$1000.00 shall be processed by administration. All requests over \$1000.00 will be considered by Council and shall be in written format addressed to Council.
5. Event sponsorship will be forwarded to the Special Events Grants Policy CM-71-003.
6. For program startup funds, requests shall be marked a “startup grant”.
7. Where appropriate, written reports of the outcome of the funding or support shall be given.
8. Where appropriate, acknowledgement of support of Lac La Biche County shall be indicated or advertised.
9. No program, group, individual or event shall be funded in this manner in consecutive years.
10. Requests for assistance that meet criteria under other policies will be directed to those areas funded as follows:
  - i. Community Social Concerns to Family and Community Support Services.
  - ii. Economic Development and Tourism to Community Futures.
  - iii. Recreation and sport events or programs to Lac La Biche County Community Services Department.

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“Original Signed”  
Chief Administrative Officer

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January 22, 2010  
Date

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“Original Signed”  
Mayor

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January 22, 2010  
Date