

## LAC LA BICHE COUNTY POLICY

TITLE: ACCEPTANCE OF PAYMENTS	POLICY NO: CS-10-003
RESOLUTION: 11.303	EFFECTIVE DATE: JANUARY 12, 2010
LEAD ROLE: MANAGER, FINANCE	NEXT REVIEW DATE: DECEMBER 31, 2013
SPECIAL NOTES/CROSS REFERENCE: CS-12-004	AMENDMENT DATE: MAY 24, 2011

### **POLICY STATEMENT:**

Lac La Biche County deems it appropriate to establish the policy on credit/debit cards as an acceptable method of payments for County services and products over the counter or online. Lac La Biche County believes that accepting credit cards would provide significant cash management benefits including, earlier cash inflows, real time collection of payments and a decrease in uncollectable accounts receivable.

### **PROCEDURE:**

1. The following options are available for payment of goods and services:
  - i. Cash/Cheque
  - ii. Direct Debit/Interac
  - iii. MasterCard/Visa

“Original Signed”  
 \_\_\_\_\_  
 Chief Administrative Officer

August 4, 2011  
 \_\_\_\_\_  
 Date

“Original Signed”  
 \_\_\_\_\_  
 Mayor

August 15, 2011  
 \_\_\_\_\_  
 Date