



LAC LA BICHE COUNTY POLICY

TITLE: SUPPLY AND SALE OF PESTICIDES

POLICY NO: PI-62-004

RESOLUTION: 10.007

EFFECTIVE DATE: JANUARY 12, 2010

LEAD ROLE: AGRICULTURAL SERVICES

NEXT REVIEW DATE: APRIL 28, 2012

SPECIAL NOTES/CROSS REFERENCE: CM-62-005
PS-006

AMENDMENT DATE:

POLICY STATEMENT:

Lac La Biche County, through the Agricultural Services, will provide pesticide products for resale to County residents for residential and agricultural pest control purposes. It is the intent of Lac La Biche County to provide products that are not currently available through local commercial retailers and the County will make every attempt to avoid competing in this market or duplicating services provided. The sale of these products is subject to the following regulatory conditions:

1. The Agricultural Pests Act
2. The Environmental Protection Act
3. The Pest Control Product Act

PROCEDURE:

1. The Manager of Environmental Planning or his/her designate shall be responsible for supervision of the administration of the program.
2. The Agricultural Services staff will be responsible for the administration of the program by maintaining:
 - i. stock control and rotation
 - ii. inventory control records
 - iii. counter sales and records of counter sales
 - iv. safe storage practices as required by the Agri-Chemical Warehousing Standards Association
3. All counter sales will require a "Release of Chemicals for Resale" invoice to be completed and signed prior to the customer receiving the product. The document includes a waiver relieving the County of any responsibility for the transportation and use of pesticide products by the purchaser.

4. All sales of restricted pesticide products will require the purchaser to provide proof of a Farmer Pesticide Applicator Certificate or a Pesticide Applicator Certificate. The registration number will be documented on the sales invoice.
5. All products are to be sold on a cash basis only and paid for prior to receipt unless other arrangements have been approved by the Manager of Environmental Planning or his/her delegate.
6. All products purchased for resale are subject to a 10% mark up on cost when setting the resale value. This increase offsets the freight and administration cost incurred by the county when purchasing the product from the vendor.
7. In order to factor in an increase in the price of new stock from the original purchase price staff will use the following guidelines to set the new price for the product:
 New Price = (old quantity x old price) + (new quantity x new price) ÷ total quantity of stock
 Example: = (2 units x \$50) + (10 units x \$56) ÷ 12 units of stock
 = (\$660 ÷ 12)
 = \$55.00 (new unit price)
8. In the occurrence of a pest outbreak, Lac La Biche County reserves the right to offer pesticides to producers at cost at the discretion of the Manager of Environmental Planning.

 “Original Signed”
 Chief Administrative Officer

 January 22, 2010
 Date

 “Original Signed”
 Mayor

 January 22, 2010
 Date